

Cleaning Guide

- WALLS**
Clean off dirty marks, scuffs etc.
Repaint full walls if they are damaged.
- MOULD**
Ensure all mould is removed from ceilings, walls and the bathroom.
- LIGHT FITTINGS**
Wash all lights shades, remove cobwebs and bugs, and ensure light globes work.
- SKIRTINGS, DOORS AND WINDOW FRAMES**
Clean off dust and marks.
- WINDOWS**
Wash windows inside and out.
- WINDOW SCREENS**
Ensure mesh is not torn and wipe away dust.
- KITCHEN**
Remove all grease from splashbacks, clean oven, range hood and stove, polish sink, make sure plugs are present and wipe out all cupboards and surfaces.
- BATHROOMS**
Remove all soap scum, shine tap wear, clean toilets and replace seats.
- LAUNDRY**
Clean under tubs and polish tap ware and sinks.
- BEDROOMS AND LOUNGE**
Clear out all cupboards, and vacuum carpets.
- FANS AND AIR-CONDITIONING**
Clean out air conditioning filters and wipe over fan blades (top and bottom).
- CURTAINS AND BLINDS**
Launder all curtains, replace anything torn, clean down blinds, make sure tracks work and chains are intact.
- FLOORS**
Mop all tiles and vinyl, vacuum all carpets and ensure carpets are professionally cleaned. (It's a good idea to provide the receipt to your Managing Agent).
- LAWNS**
Mow and edge all lawns.
- GARDENS**
Remove all weeds, trim all shrubs and mulch.
- GUTTERING**
Clean out the gutters and repair broken down pipes.
- PATHS AND DRIVEWAYS**
Remove weeds from between pavers, degrease and gurney driveways.
- GARAGE AND SHEDS**
Remove all objects, knock down cobwebs and sweep out the areas.
- PESTS**
Have the property sprayed for cockroaches, spiders, silverfish and provide the receipt to Managing Agent.

OVERALL, MAKE SURE ALL AREAS ARE SAFE AND IN GOOD CONDITION.

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PROPERTY MANAGEMENT